

## OREGON TRIO STATE ASSOCIATION MEETING

December 7, 2004

Marriott Hotel, Portland, Oregon

The Oregon TRIO State Association Meeting was called to order by Jean Galleher at approximately 1:30p.m. Representatives from the following Oregon TRIO projects were in attendance:

Blue Mountain Community College	- Student Support Services
Chemeketa Community College	- Student Support Services - Student Support Services(Disabled), - Upward Bound, - Talent Search
Clatsop Community College	- Student Support Services
Mt. Hood Community College	- Student Support Services - Non-Trio Representative
Multnomah E.S.D.	- Talent Search
Portland Community College	- Student Support Services - Upward Bound
Portland State University	- Student Support Services - Upward Bound/Educational Talent Search - McNair
Rogue Community College	- Student Support Services
Southern Oregon University	- Student Support Services
Southwestern Or. Com. College	- Upward Bound/Talent Search
Umpqua Community College	- Student Support Services - Talent Search
University of Oregon	- Student Support Services - McNair
Western Oregon University	- Student Support Services Upward Bound

Jean began by first thanking Kathy McNeill(SSS Director at SOU) for agreeing to be nominated as the NASP President Elect. She then gave a brief report on the December 4<sup>th</sup> NASP Board Meeting. Phillip Dirks(ETS/UB Director at PSU) will be taking over the responsibilities of Past President as Robert Guerrero has resigned. The Board reviewed and approved several NASP Board policies and reviewed the 2005 NASP Budget and the potential financial impact of going from two conferences down to one conference. Jean reported to the NASP Board that five of the 8 Oregon TRIO projects who responded to her recent e-mail prior to the NASP Board Meeting were in favor of going to one conference.

**Oregon TRIO Mission, Goals, and Objectives.** The group then reviewed and discussed the mission, goals, and objectives of the Oregon TRIO Association. After discussion, the following changes were made to the **mission statement**:

“The purpose of the Oregon TRIO Association is to promote strong leadership within the State emphasizing collaboration with persons and institutions that are actively involved in serving the educational needs of first generation, low income individuals, and students with disabilities. The Oregon TRIO Association will also work to ensure that these students have access to higher education, and will work to increase their retention, graduation and transfer rates.”

No changes were made to the **objectives**. Under 2004/05 goals, there was discussion on the number of identified State Meetings for the year. Some felt that 4 meetings were too many. Others felt that as a new Association the group needed to meet on a regular basis. It is hard to find a time that will work best for all projects to meet. Jean proposed a model where the Association would increase the number of State officers who would meet on a regular basis rather than the entire group. Others suggested a model of forming committees that would meet on a regular basis. It is important that the meetings are beneficial to all of the members of the Association. It was suggested that best practices could be shared at the State meetings.

Since there was no consensus at this meeting on when, where, and the structure of the a full State Association meeting in 2005, Jean will re-contact the projects in early 2005 for additional ideas. **It is important that all projects at least receive communication and provide input to the Association on a regular basis.**

Jean asked for volunteers from SSS, UB, ETS, and McNair to work with Jean on getting State Association information out(and back) during 2005. The following individuals volunteered(or were volunteered)

- 1) Mike Evans(SSS)- Chemeketa Community College
- 2) Sandra Hastings(UB) – Western Oregon University
- 3) Kia Gregory(ETS) – Umpqua Community College
- 4) Dee Southard(McNair) – Southern Oregon University

The revised mission, objectives and 2004/05 goals will be posted to the Oregon web site. Long range goals will be reviewed at a later date.

**NASP Advisory Ballot.** Phillip Dirks then reviewed the NASP “two or one conference” advisory ballot and encouraged the group to hand in their ballots before the end of this conference. If NASP drops a conference, they will lose about \$17,000 in revenue and will not be able to support all of its current activities.. If everyone in NASP paid their project membership, it would offset the lost profit from one conference. It is hard for some of the NASP members(like Alaska and Idaho) to get to two conferences each year. The high registration cost was also brought up as a reason why individuals can not attend both conferences. Projects will not be able to afford to attend two conferences as well as attend State meetings. It was suggested to look at other large States to see how they fund their State Associations and their Regional Associations. A concern was expressed that NASP will possibly become polarized by emphasizing the State Associations. It was recommended that we look into how other States are organized.

**March 2005 Policy Seminar.** Jean asked for nominations for an alumnus to attend next year’s Policy Seminar. Phillip Dirks nominated James Clark, one of this year’s NASP TRIO achievers. The group agreed that James would be an excellent choice. Jean will contact James to arrange the details.

**2005 Oregon Fact Book.** The University of Oregon has been responsible for compiling the booklet for the past two years. Deb Casey recommended that, rather than compiling a totally new book for 2005, that the current book be updated. Last year’s book was very time consuming to put together. Charlotte De Witt would like to talk with their English Department at her college on recommendations for a format that might be easier and less time consuming to compile. For the 2005 Fact Book, Jean will work with the UO on making the updates.

**Student Leadership Conference.** Jean asked the group to review the committee list and asked the group to sign up for a committee if they did not see their name or change their committee assignment if they wanted to sign up for a different committee. She also requested that each committee assign a chair/liason and begin a work plan(with deadlines) for the Student Leadership Conference. She also needs to know a general estimate of how many students will be in attendance from each project.

Mike Evans and Don Boderman then gave a brief overview of planning to date. Early planning indicated a consensus for first starting at the State Capitol and then going to the campuses in the afternoon(UB and ETS at Chemeketa and SSS and McNair at Western Oregon University). A noon rally has been recommended for best visibility. **Main goal is visibility of our programs.** Mike would like to see 400 students there. We also want our students to see that they are a part of our larger program. Kathy McNeill suggested that there might be items of interest from the Governor's Office that we might want to support at the rally. Individual programs will contact their State Legislators for visits. We need to firm up the content for the Student Leadership workshop. Monies will be available to house students from projects who need to stay overnight. We need to prepare our students with "talking points".

**COE State Initiative.** Angelica Vialpando then came in to visit and talk with the group. She indicated that COE has been supporting the State Initiative for the past three years. Oregon received \$375 last year, and it looks good that Oregon will receive another grant for 2005. COE has State Association profiles on their web site so that you can see what other State Associations or State chapters are doing. She congratulated the group for being so organized(felt that we are "ahead of the game"). Right now we are a "chapter" (operate under NASP), but in the future we may want to seek our own non-profit status. She invited individuals to attend the COE Leadership Institute which precedes the Policy Seminar in Washington, D.C. next March. She encouraged the group to look towards corporation funding to supplement the work of the Association.

### **Student Leadership Conference – April 2005.**

The group then broke into the committee small groups for brainstorming. After about 45 minutes, the groups reported back. Jean first asked whether the group felt that it would be feasible to charge a \$15 registration fee as many of the sub groups wanted to have t shirts for the event. The fee could be used for a tee shirt and lunch and the remaining budget would be used for transportation and other costs. Some programs felt that they could not afford the fee and students couldn't afford it as well. Most programs want tee shirts and food. The point was made that \$3500 could not do everything. One suggestion was to reimburse each program \$200/program to help with the costs. Another thought that it was easier to find money for travel than for tee shirts. **Since there was no consensus, Jean said that the Budget Committee would be e-mailing back and forth and would let the rest of the group know at a later date.**

1)**Promotions/Marketing Group:** The group recommended that the information packet be sent to the Directors explaining the goals of the day, the activities for the day, a registration form, a suggested press release that could be sent out to their local newspaper, two different flyers(one for college and one for pre-college). The group also recommended contacting the Portland TV stations and asking projects if they have personal relationships with any of the other State legislators who might be willing to come and talk at the rally. This activity should be added to the NASP Oregon State web site and that we should send up flyers in advance to Salem that could be posted in the Rotunda of the State Capitol or have display boards put up in advance. Recommended promoting the event with Directors via e-mail, telephone, flyers, etc. Directors

will be encouraged to make advance appointments with their legislators. Projects may also want to invite other campus personnel/faculty to come and they might be willing to present at the workshops. There was also a recommendation to have the Governor make a proclamation for the day. There was also the recommendation to have TRIO on the tee shirt and the name of the event but not the date.

**2)Rally Group:** This group wanted t shirts, buttons, signs. They want to get a speaker there(congressional, TRIO alumni, possibly a student). Do any of our Oregon colleges have Presidents or people in key positions who are TRIO alumna? Would need to make arrangement for speaker and microphone. Will need to research whether they will need a permit. The group recommended that “talking points” are put together and disseminated in the Director’s packet before the event so that everyone has the same “talking points” . Not everyone attending the rally needs to do the visits. Only a few students with good stories. Do training in the morning, rally, and visits in the afternoon. Directors are responsible before the event to go over the “talking points”. Make talking points easy. Have powerful stories and statements to share. Possibly use Willamette as a staging area for morning session, and reserve the afternoon for a select group of students to do the visits. It was suggested that we contact the OCCA rep at the capitol to let her know that we will have students at the capitol.

**3)Program:** Only time for two sessions in the afternoon. Need sessions that students will learn from. Keep groups to about 30 students each. How can we get good presenters? A tentative schedule could be:

10:00 – Noon – Morning Session (possible meeting with legislators)

Noon – Rally

Lunch

2:00 – 4:30p.m. Leadership Session

General program ideas included: college visitations for pre-college students

Meeting with State Legislators How our programs contribute back to community.

Jean thanked the group and told everyone that she will be in touch at the first of the year to begin planning.